

Travel Document

What is a Travel Document?

A travel document is a certification or identifying document containing the description and other personal circumstances of the bearer, which is issued in lieu of a passport and valid for one-way, direct travel to the Philippines. A travel document is issued to a Filipino citizen being sent back to the Philippines or who needs to urgently travel home but is unable to fully comply with the requirements for the issuance of a regular passport, at the time of emergency. Such emergencies include life and death situations, serious illnesses, bereavement of immediate family, and other threats to a person's safety and livelihood.

Proof of urgency/emergency needs to be submitted to qualify for a travel document. Examples of proofs of urgency include: medical certificates issued by physicians, death certificates of a loved one in cases of bereavement, and signed letters from the employer.

REQUIREMENTS:

- Duly-accomplished [travel document application form](#), typed or printed legibly in black or blue ink, and notarized if application is sent by mail
- Expired Philippine Passport
- Philippine National Statistics Office (NSO) Birth Certificate, if the passport is lost or the expired passport is the brown one. Applicant may apply for NSO Birth Certificate on-line at www.e-census.com.ph.
- If the passport was lost, attach an [Affidavit of Loss](#), duly notarized by a local notary public, if the application is sent by mail
- Four (4) colored photos, 2" x 2", taken within six months before the date of application, showing a clear front view of applicant's face, with a white background. No sleeveless attire. Blurred or low quality photos are not accepted.
- Processing fee of \$30.00 (non-refundable), payable in cash or postal money order made payable to the "Philippine Consulate General". Personal checks and credit cards are NOT accepted.

If you opt to apply by mail: Please send all requirements in a self-addressed return envelope, with appropriate stamps for express or priority mail with tracking numbers via US Postal Service. Please use **USPS Priority Mail Express** envelopes for speedy return and to be able to track your parcels.

Note: The Philippine Consulate General assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted, and may track their envelopes at the USPS website: <https://tools.usps.com>