

Philippine Passport

The Philippine Consulate General receives and processes applications for **ePassports**, which in turn is sent to the Department of Foreign Affairs in Manila for printing and issuance. Please allow **six to eight (6 to 8) weeks** processing time from the date of application up to the date of release of the new passport to the applicant.

The Philippine Consulate General advises all Philippine passport holders to **renew their passports at least nine (9) months before expiration**. Please note that travelers with passports that will expire in less than six (6) months may encounter problems boarding aircrafts and/or entering a country.

All **Filipino citizens** applying for a passport, regardless of age, are required to **appear personally** at the Philippine Consulate General as their picture, together with their fingerprints and signature, will be taken on-site.

The Consulate will accept passport applications by appointment only. Walk-in applications for passport shall no longer be accepted.

Reminder from the Department of Foreign Affairs (Manila)

The Philippine Passport is at all times the property of the Republic of the Philippines. It must be surrendered upon demand by an authorized representative of the Philippine Government. Alteration, addition, or destruction of contents is strictly prohibited. Any unauthorized change will render a passport invalid and will have accompanying penalties. Using the passport as collateral is against the law and will automatically render the passport cancelled.

The information provided in the passport application form must be true and correct. The documents that will be submitted should be complete and authentic. Under the law, making false statements in the passport application form, furnishing falsified or forged documents in support thereof are punishable by law.

The public is advised to secure their passports **prior** to booking their flights. **Flight bookings should ONLY be made if passports are still valid for at least six (6) months.**

Things to do before applying for a Philippine Passport:

1. Secure an [online appointment for passport application](#).
2. Accomplish the appropriate **Passport Application Form**.
3. Prepare all the originals and photocopies of the documentary requirements for passport application.
4. For the passport photo capturing:
 - a. Applicant must wear decent clothing
 - b. Clothing such as tank tops, spaghetti strapped tops, tube tops, plunging necklines, see-through clothing, sleeveless clothing, etc. are **prohibited**

5. The following should be removed prior to the passport photo capturing:
 - a. Jewelries such as necklace, earrings, facial piercings, etc.
 - b. Eyeglasses, colored contact lenses, hair accessories, false eyelashes, etc.
6. The new passport photo will be taken on-site at the Philippine Consulate. **Please do not bring a passport-size photo.**
7. If applicant wants to receive the new passport by mail – bring a (1) **Self-Addressed Stamped Envelope** with appropriate stamps and tracking number (ex. USPS Express or Priority Mail) or (2) **Self-Addressed Prepaid Mailing Envelope** from courier of choice labeled with the recipient's address.

Things to do after applying for a Philippine Passport:

1. Upon release of the new passport:
 - a. ***If applicant wishes to pick-up the new passport*** – applicant must secure an appointment for passport releasing and must **come in person**. Applicant must bring his/her (1) **latest passport** and (2) **Passport Claim Stub**. The latest passport must be cancelled first before the new passport can be released.
 - b. ***If applicant cannot personally claim the passport*** – if the applicant is unable to claim his/her passport personally on the date of his/her appointment, the applicant can authorize a representative to claim it on his/her behalf. The authorized representative must present to the Consular Officer/Staff an **Authorization Letter** signed by the principal and a **photocopy of the valid ID** of the authorized representative, in addition to the latest passport and passport claim stub of the passport applicant.
 - c. ***If applicant chooses to receive the new passport by mail*** – applicant may (1) **surrender** OR (2) **mail to the Philippine Consulate his/her latest passport** before the Consulate can release and mail the new passport to the recipient's address. The latest passport must be cancelled first before the new passport can be released. Applicant must also accomplish the [Consent Form](#) for the mailing of the new passport. For complete details on passport release by mail, please see page 11.

As a safety measure and precaution during the coronavirus pandemic, we encourage all passport applicants to receive their new passport by mail, instead of pick-up.

2. Applicant must check if all the data on the new passport are correct.
3. The **new passport of the minor applicant** shall be released only to the parents or adult siblings or to an authorized representative with an Authorization Letter.
4. New passports **unclaimed after six months (180 days)** from the date of application will be **cancelled**. In such cases, applicant must apply again for a new passport with payment of corresponding fees and resubmission of requirements.
5. Do not staple anything on the passport booklet especially the covers as it may damage the electronic chip and render the passport unreadable.

P A S S P O R T R E Q U I R E M E N T S

Adult New Passport Application (18 years old and above)

A. Core Requirements:

1. [Confirmed online passport appointment](#) and personal appearance of the passport applicant is required.
2. Duly-accomplished **Passport Application Form**. The following entries must be made:
 - a. Entries must be typewritten or printed legibly and entries should be made in the exact format indicated in the form.
3. Present an original and photocopy of the [Birth Certificate \(BC\)/ Report of Birth \(ROB\)](#):
 - a. *If born in the Philippines* – issued by the [Philippine Statistics Authority \(PSA\)](#) formerly National Statistics Office (NSO). Additional document/s may be requested if the BC/ROB presented is unreadable
 - b. *If born abroad* – PSA authenticated ROB. Those born in the United States and within the jurisdiction of the Philippine Consulate General in San Francisco may present the original ROB if the PSA-ROB is not yet available.
4. For married females (who will use the last name of her husband) – original and photocopy of the [Marriage Certificate \(MC\)/ Report of Marriage \(ROM\)](#) issued by the issued by the Philippine Statistics Authority (PSA) formerly National Statistics Office (NSO). Additional document/s may be requested if the MC/ROM presented is unreadable.

NOTE: If woman chooses to retain her maiden name in her passport, a Marriage Certificate is not required.

5. **For validation of Philippine Citizenship** – present the original and photocopy of the following:
 - a. Valid Resident Alien Card/ Permanent Resident Card; or
 - b. Copy of Valid U.S. Visa (if tourist, leisure, or business purpose)
6. **If the applicant is a DUAL Citizen** – present the original and photocopy of the Philippine-issued documents for proof of dual citizenship acquired by birth or by reacquisition/retention.
7. **Additional valid photo identification document (ID)** – original and photocopy may be presented.
8. Additional documentation may be required based on the documents presented and special circumstances of the applicant.

B. Additional Documents:

The following supporting documents will be required for the following cases:

1. **In case of Late Registered Birth Certificate:**
 - a. *If Birth Certificate was registered at least ten (10) years ago* – application will be treated as a regular application, and no additional supporting documents will be required
 - b. *If Birth Certificate was registered less than ten (10) years ago* – applicant must submit IDs that pre-date the late registration or current IDs with valid N.B.I. Clearance
2. **In case applicant has NO Birth Certificate or Report of Birth:**
 - a. *If applicant is born AFTER 1950* – applicant must first file for late registration with the Local Civil Registrar (LCR) or Consular Office with jurisdiction over the place where applicant was born. Applicant will then submit the original of the PSA authenticated late registered Birth Certificate and IDs that pre-date the late registration or current IDs with valid N.B.I. Clearance
 - b. *If applicant is born ON OR BEFORE 1950* – applicant must submit original and photocopy of PSA Authenticated Certificate of No Birth Record and Affidavit of Two Disinterested Persons attesting to the identity of the applicant. The Affidavit should include photocopy of IDs of the Two Disinterested Persons indicated in the presented document
3. **If an Applicant's marriage has been dissolved and wants to revert to her maiden surname:**
 - a. Applicant must submit original and photocopy of PSA Birth Certificate and acceptable IDs
 - b. Applicant must submit original and photocopy of the Annotated PSA Marriage Certificate or Report of Marriage stating that the marriage has been dissolved; OR
 - c. Alternatively, if Annotated MC or ROM from PSA is not yet available, applicant must submit a Certified True Copy of the Court Order dissolving the marriage and a Certificate of Finality from the relevant court in the Philippines
4. **If applicant has lacking data in the Birth Certificate or Report of Birth:**
 - a. Applicant must present original and submit photocopy of proof of filing of supplemental report or correction from the Local Civil Registrar (LCR)
5. **If applicant has discrepancy in data in the Birth Certificate/ Report of Birth and other documents** – If the discrepant data is in the BC, the applicant must submit an Annotated Birth Certificate authenticated by PSA reflecting the corrected entry. If the discrepant data is in the other documents, the BC will be followed.
 - a. *Discrepancy in first name* – Applicant must submit the original and photocopy of the petition and supporting documents for correction of first name filed with the Local Civil Registrar (LCR) or Philippine Embassy/Consulate
 - b. *Discrepancy in other data* – Applicant must submit an Annotated Birth Certificate authenticated by PSA reflecting the corrected entry
6. **If applicant is a DUAL Citizen:**
 - a. Original and photocopy of PSA Authenticated Birth Certificate/Report of Birth OR Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)
 - b. Original and photocopy of the foreign passport
 - c. Original and photocopy of government-issued IDs – from the Philippines or from country of second citizenship

7. **If applicant is a Naturalized Filipino Citizen:**
 - a. Original and photocopy of Identification Certificate of Naturalization from the Bureau of Immigration (BI)
8. **If applicant obtained Filipino Citizenship by Election:**
 - a. Original and photocopy of Affidavit of Election of Philippine Citizenship
 - b. Original and photocopy of Identification Certificate of Election from BI
9. **If applicant has been granted citizenship by Act of Legislation:**
 - a. Certified true copy of the law granting citizenship
 - b. Foreign Birth Certificate authenticated by the Philippine Foreign Service Post

Adult Passport Renewal Application

A. Core Requirements:

1. [Confirmed online passport appointment](#) and **personal appearance** of the passport applicant is required.
2. Duly-accomplished **Passport Application Form**. The following entries must be made:
 - a. Entries must be typewritten or printed legibly and entries should be made in the exact format indicated in the form.
3. Present the **original latest Passport and photocopy of the passport data page**.
4. **For validation of Philippine Citizenship** – present the original and photocopy of the following:
 - a. Valid Resident Alien Card/ Permanent Resident Card; or
 - b. Copy of Valid U.S. Visa (if tourist, leisure, or business purpose)
5. **If the applicant is a DUAL Citizen** – present the original and photocopy of the Philippine-issued documents for proof of dual citizenship acquired by birth or by reacquisition/retention.
6. For married females (who will use the last name of her husband) – original and photocopy of the **Marriage Contract/ Report of Marriage** issued by the Philippine Statistics Authority (PSA) formerly National Statistics Office (NSO). Additional document/s may be requested if the MC/ROM presented is unreadable.

NOTE: *The Marriage Certificate is no longer required in the following cases:*

- If woman is
- already using her married name in her latest passport; and
 - If woman chooses to retain her maiden name in her passport

7. If the applicant's latest passport is not an ePassport (ex. Brown, Green, Maroon, Older passports) and **the details of the applicant are not complete** – present an original and photocopy of the **Birth Certificate/ Report of Birth, Marriage Contract/ Report of Marriage** issued by issued by the [Philippine Statistics Authority \(PSA\)](#) formerly National Statistics Office (NSO). Additional document/s may be requested if the BC/MC presented is unreadable.
8. **Additional valid photo identification document (ID)** – original and photocopy may be presented.

9. Additional documentation may be required based on the documents presented and special circumstances of the applicant.

B. Additional Documents:

The following supporting documents will be required for the following cases:

1. **In case of Lost Passport (VALID/EXPIRED or FREQUENTLY LOST):**
 - a. **Notarized Affidavit of Loss** (original and photocopy) – providing details of the lost passport and circumstances leading to its loss
 - b. **Police Report** (original and photocopy) – If the lost passport is still valid
 - c. PSA-Birth Certificate/PSA-Marriage Certificate (original and photocopy)
 - d. Photocopy of the lost passport, if available

A 15-day waiting period, on top of the four to six (4-6) weeks processing period, will be imposed if the lost passport is still valid (unexpired) and if the passport was not issued by the Philippine Consulate General where the applicant is applying for replacement.

2. **In case applicant has an Unclaimed Passport:**
 - a. Applicant may request for a Certificate of Unclaimed Passport either at the office where the unclaimed passport was issued, nearest consular office, or at DFA Aseana. Applicants with unclaimed passports will be treated as a New Applicant.
3. **In case passport has been MUTILATED or DAMAGED:**
 - a. Notarized Affidavit of Explanation (original)
 - b. PSA-Birth Certificate/ PSA-Marriage Certificate (original and photocopy)
 - c. Photocopy of the mutilated/damaged passport
4. **In case applicant is a DUAL Citizen:**
 - a. Original and photocopy of PSA Authenticated Birth Certificate/Report of Birth OR Identification Certificate issued by the Philippine Foreign Service Post (FSP) or the Bureau of Immigration (BI)
 - b. Original and photocopy of the foreign passport
 - c. Original and photocopy of government-issued IDs – from the Philippines or from country of second citizenship
5. **In case applicant is a Naturalized Citizen:**
 - a. Original and photocopy of Identification Certificate of Naturalization from the Bureau of Immigration
6. **In case applicant is a Filipino Citizen by Election:**
 - a. Original and photocopy of Affidavit of Election of Philippine Citizenship
 - b. Original and photocopy of Identification Certificate of Election from BI
7. **In case applicant will change his/her Name** – present the original PSA authenticated documents that will support the change of name:
 - a. Marriage Certificate/ Report of Marriage
 - b. Annotated Birth Certificate
 - c. Annotated Marriage Contract to show annulment/divorce/court ordered instruction
 - d. Marriage and Death Certificate of Spouse

- e. If annotated MC or ROM from PSA is not yet available, submit a Certified True Copy of the Court Order dissolving the marriage and a Certificate of Finality from the Court
- f. *If due to adoption* – present the original and photocopy of the following:
 - Birth Certificate before adoption
 - Birth Certificate after adoption
 - Court Decision or Order on Adoption and Certificate of Finality

Things to Remember:

1. The name on the Philippine passport will be based on the applicant's Philippine Certificate of Live Birth/Report of Birth. In some cases, the rules and regulations of the Philippine Statistics Authority, on the registration of birth of legitimate/illegitimate children shall be followed.
2. An illegitimate child whose filiation is not recognized by the father bears ONLY a given name and his/hers mother's surname, and DOES NOT have a middle name.

Minor New Passport Application (17 years old and below)

A. Core Requirements:

Minors applying for a passport should be accompanied by the parent/s or legal guardian. If the child is born in the United States, the birth must be reported first to the Philippine Embassy/Consulate General having jurisdiction over the place of birth of the child.

1. [Confirmed online passport appointment](#) and personal appearance of the minor applicant and accompanied by (see supporting documents below):
 - a. The mother – if parents are not married;
 - b. Either parent – if parents are married; or
 - c. Legal guardian – (see additional requirements below)
2. Duly-accomplished **Passport Application Form**. The following entries must be made:
 - a. Entries must be typewritten or printed legibly and entries should be made in the exact format indicated in the form.
3. Present an original and photocopy of the [Birth Certificate/Report of Birth](#) of the minor/child:
 - a. *If born in the Philippines* – issued by the [Philippine Statistics Authority \(PSA\)](#) formerly National Statistics Office (NSO). Additional document/s may be requested if the BC/ROB presented is unreadable
 - b. *If born abroad* – PSA authenticated ROB. Those born in the United States and within the jurisdiction of the Philippine Consulate General in San Francisco may present the original ROB if the PSA-ROB is not yet available
4. **For validation of Philippine Citizenship** - present the original and photocopy of the following:
 - a. Valid Resident Alien Card/ Permanent Resident Card; or
 - b. Copy of Valid U.S. Visa (if tourist, leisure, or business purpose)

5. Original and photocopy of the **school ID** of the minor/child, if available.
6. Original and photocopy of the **Passport and valid government-issued ID** of either Parent or Legal Guardian.
7. Additional documentation may be required based on the documents presented and special circumstances of the applicant (see additional requirements below).

Minor Passport Renewal Application (17 years old and below)

A. Core Requirements:

Minors applying for a passport should be accompanied by the parent/s or legal guardian. If the child is born in the United States, the birth must be reported first to the Philippine Embassy/Consulate General having jurisdiction over the place of birth of the child.

1. Confirmed online passport appointment and personal appearance of the minor applicant and accompanied by (see supporting documents below):
 - a. The mother – if parents are not married;
 - b. Either parent – if parents are married; or
 - c. Legal guardian – (see additional requirements below)
2. Duly-accomplished **Passport Application Form**. The following entries must be made:
 - a. Entries must be typewritten or printed legibly and entries should be made in the exact format indicated in the form.
3. Present the **original latest passport and submit photocopy of the passport data page**.
4. Present an original and photocopy of the **Birth Certificate/Report of Birth** of the minor/child to show filial relationship between the minor child and accompanying parent:
 - a. *If born in the Philippines* – issued by the **Philippine Statistics Authority (PSA)** formerly National Statistics Office (NSO). Additional document/s may be requested if the BC/ROB presented is unreadable
 - b. *If born abroad* – PSA authenticated ROB. Those born in the United States and within the jurisdiction of the Philippine Consulate General in San Francisco may present the original ROB if the PSA-ROB is not yet available
 - c. *Proof of Parental Authority or Filiation* – the following documents **may be presented** in lieu of the minor's Birth Certificate as long as the full name of parents are shown and filial relationship is established:
 - Baptismal Certificate
 - Baby Book
 - School Records
 - Copy of Mother's passport (surname and middle name must be similar to the minor applicant)
5. **For validation of Philippine Citizenship** - present the original and photocopy of the following:
 - a. Valid Resident Alien Card/ Permanent Resident Card; or
 - b. Copy of Valid U.S. Visa (if tourist, leisure, or business purpose)

6. Original and photocopy of the **school ID** of the minor/child, if available.
7. Original and photocopy of the **Passport and valid government-issued ID** of either Parent or Legal Guardian.
8. Additional documentation may be required based on the documents presented and special circumstances of the applicant.

B. Additional Documents for Minor New/Renewal Passport Application:

The following supporting documents will be required for the following cases:

1. **In case applicant is accompanied by only one (1) parent during the application process:**
 - a. *If parents are married* – present an original and photocopy of the Marriage Certificate
 - b. *If parents are not married and minor is accompanied by the Father* – a **Notarized Affidavit of Support and Consent with Special Power of Attorney** executed by the **Mother** with a copy of mother's valid ID and/or passport is required. If the Affidavit is executed in the Philippines, it must be apostilled by the Department of Foreign Affairs (DFA). If it is executed outside the Philippines, it must be **(1)** Apostilled by the issuing State or Competent Authority if it was issued in Apostille countries; or **(2)** Authenticated/Acknowledged by the Philippine Embassy/ Consulate General if it was issued in non-Apostille countries.
 - c. Court Order awarding guardianship or parental authority, if parents are divorced or annulled.
2. **In case applicant is accompanied by a Legal Guardian during the application process:**
 - a. Documents showing legal guardianship.
 - b. Original and photocopy of the **Passport or valid government-issued ID** of the legal guardian.
 - c. Present a **Notarized Affidavit of Support and Consent with Special Power of Attorney** executed by the **Parent/s** with a copy of their valid ID and/or passport is required. If the Affidavit is executed in the Philippines, it must be apostilled by the Department of Foreign Affairs (DFA). If it is executed outside the Philippines, it must be **(1)** Apostilled by the issuing State or Competent Authority if it was issued in Apostille countries; or **(2)** Authenticated/ Acknowledged by the Philippine Embassy/ Consulate General if it was issued in non-Apostille countries.
3. **In case applicant is not accompanied by the parent/s during the application process:**
 - a. Applicant must submit a **Notarized Special Power of Attorney** executed by the **Parent/s** with a copy of their valid ID and/or passport. If the SPA is executed in the Philippines, it must be apostilled by the Department of Foreign Affairs (DFA). If it is executed outside the Philippines, it must be **(1)** Apostilled by the issuing State or Competent Authority if it was issued in Apostille countries; or **(2)** Authenticated/ Acknowledged by the Philippine Embassy/ Consulate General if it was issued in non-Apostille countries.

- b. Original and photocopy of the **Passport or valid government issued ID** of authorized adult companion.
4. **In case of Lost Passport (VALID/EXPIRED or FREQUENTLY LOST):**
 - a. **Notarized Affidavit of Loss** (original and photocopy) – providing details of the lost passport and circumstances leading to its loss
 - b. **Police Report** (original and photocopy) – If the lost passport is still valid
 - c. PSA Birth Certificate (original and photocopy)
 - d. Photocopy of the lost passport, if available
5. **In case passport has been MUTILATED or DAMAGED:**
 - a. Notarized Affidavit of Explanation
 - b. PSA Birth Certificate (original and photocopy)
 - c. Photocopy of the mutilated/damaged passport
6. **In case applicant is an illegitimate child and the Mother is deceased/absent and the Father is unknown:**
 - a. PSA Birth Certificate
 - b. Notarized Affidavit of Guardianship
 - c. Original and Photocopy of passport or valid government-issued ID of adult guardian
 - d. DSWD Clearance
7. **If the minor applicant has undergone the process of domestic adoption:**
 - a. PSA Birth Certificate
 - b. Valid passport or valid government-issued ID of adoptive parent/s
 - c. Philippine Court Decree of Adoption and documents to prove the identity of the child (e.g. Birth Certificate, Certificate of Foundling)
 - d. If applicant is not accompanied by adoptive parent/s during the application process – applicant must submit a Special Power of Attorney executed by the adoptive parent/s designating the minor’s companion to assist in the application process
8. **If the minor applicant is undergoing or has undergone the process of foreign adoption/ Inter Country Adoption Board (ICAB) adoption process:**
 - a. Personal Appearance of minor applicant and ICAB representative
 - b. PSA Birth Certificate/ PSA Certificate of Foundling
 - c. Endorsement from ICAB
 - d. Certificate of Child Available for Adoption/ Deed of Voluntary Commitment
 - e. Placement Authority issued by ICAB
 - f. Certificate for Issuance of Passport issued by ICAB
 - g. Clearance for Inter-Country Adoption
 - h. Child Study Report
 - i. DSWD Clearance
9. **If the applicant is a foundling and NOT for adoption:**
 - a. PSA Certificate of Foundling
 - b. Notarized Affidavit of Guardianship
 - c. Passport or valid government-issued ID of adult guardian
 - d. DSWD Clearance

Certification Requirements (Certified True Copy of Passport)

1. For this transaction, please secure an online appointment for [Legal & Notarial Services](#).
2. Personal Appearance of the Passport holder
3. Original Passport and the number of photocopies needed for CTC – one photocopy will be used for the Consulate’s file

The Philippine Consulate General reserves the right to require additional proof or documents from an applicant, to determine his/her citizenship/identity, the authenticity of the documents submitted, and to ensure accurate and complete personal data entries, pursuant to the Philippine Passport Law.

Passport Fees:

All Fees are non-refundable. Fees should be made payable to the “**Philippine Consulate General**” in Money Order, Bank Draft, Certified Check or Cashier’s Check. **Cash, personal checks and credit/debit cards are not accepted.**

New/ Renewal of Passport	\$ 60.00
Lost ePassport	\$ 150.00
Lost Passport (Brown, Green, older Passports)	\$ 90.00
Certification	\$ 25.00

Mailing of the New Passport:

In order to receive your new passport by mail, please provide a (1) **Self-Addressed Stamped Return Envelope** with appropriate stamps and tracking number (USPS Express or Priority Mail) or (2) **Self-Addressed Prepaid Mailing Envelope** from courier of choice labeled with the recipient’s address. Please be reminded of the following:

- a. Please do not put the name of the Philippine Consulate as the sender should the Shipping Label is to Bill the Sender.
- b. Please do not send white letter envelopes, as your return documents will not fit.

Note: The Philippine Consulate General assumes no responsibility for any delay or loss in the mail, or while the documents are in the custody of the courier service. The applicant should note the tracking numbers of all envelopes used and submitted, and may track their envelopes at the website of their chosen courier.

Civil Registry Services provided by the Philippine Statistics Authority:

Certified copies of Birth, Marriage, and Death Certificates, and Certificate of No Marriage Record (CENOMAR), may be requested at PSA Serbilis (www.psaserbilis.com.ph).

For Inquiries: Please send an email to passport1@philippinesanfrancisco.org



ADULT
MINOR*
NEW
RENEWAL
LOST PASSPORT

INSTRUCTIONS:

- Read **CAREFULLY**.
- Please **PRINT ENTRIES** legibly using black or blue ink only.
- Supply the necessary information and indicate "N/A" for entries with no answers.
- Tick boxes as appropriate.

CAPTURE SITE PRE-PROCESSING (Do not write on this part)

Appointment verification | Remarks | Signing Officer:

Mobile machine OTSP Dual

START HERE! CURRENT PHILIPPINE PASSPORT DETAILS

1. Passport number: 2. Date of issue: (ex. January 01, 2019) 3. Place of issue: (Issuing Authority)

APPLICANT'S INFORMATION

4. Last name:

5. First name(s):

6. Middle name or Maiden last name:

No middle name:

7. Sex: **MALE** **FEMALE**

8. Date of birth: (ex. January 01, 2019)

9. Place of birth: (City | Town, Province or Country)

10. Civil status: **SINGLE** **MARRIED** **WIDOW/ER** **ANNULLED/NULLIFIED** **DIVORCED**

11. How did you acquire Philippine citizenship? **BIRTH** **NATURALIZATION** **RE-ACQUISITION (RA 9225)** **ELECTION** **LEGISLATION**

12. Did you ever lose your Philippine citizenship? **NO** **YES** What year?

13. Are you currently a citizen of another country? If YES, from what country? **NO** **YES**

14. Have you served in any foreign military? If YES, what country? **NO** **YES**

15. Name of applicant's spouse (Last name, First name, Middle name):

16. Spouse's citizenship:

17. Applicant opted to use maiden name **NO** **YES** If YES, applicant to sign here:

APPLICANT'S CONTACT INFORMATION

18. Country of residence: 19. State/Province: 20. City/Town:

21. No./Street/Apt/Floor: 22. Postal code:

23. Options for passport releasing: **PICK UP** **MAIL**** (Please provide mailing stamps) 24. Telephone/Mobile number:

25. E-mail address:

26. Person to contact in case of emergency: 27. Telephone/Mobile no. of person to notify:

APPLICANT'S PARENTAL INFORMATION

28. Status of birth: **LEGITIMATE** **ILLEGITIMATE**

29. **FATHER** Last name:

30. First name:

31. Middle name:

32. Citizenship:
(at time of applicant's birth)

33. **MOTHER** Maiden Last name:

34. First name:

35. Middle name:

36. Citizenship:
(at time of applicant's birth)

***FOR APPLICANT BELOW 18 YEARS OLD ONLY**

37. Personal email of parent/guardian:

38. Mobile number of parent/guardian:

39. Is there any court order or legal arrangements pertaining to the child? If YES, please provide pertinent documents. NO YES

40. Is the applicant currently the subject of an adoption process or partially/fully in the care of an orphanage? NO YES
If YES, please provide pertinent documents.

DECLARATION OF APPLICANT OR PARENT/GUARDIAN OF MINOR

41. I HEREBY DECLARE AND AFFIRM that 1) I am a Filipino citizen. 2) The information provided in this application is true and correct. 3) The supporting documents attached are authentic. 4) I consent to the verification by the Philippine Government of the information I provided to establish my personal particulars, and further consent to its use for any lawful purpose. 5) I am aware that the information provided in this application will be treated in accordance with relevant privacy regulations. 6) I am aware that under the law, I am allowed to hold only one valid regular Philippine passport at a given time. 7) I am aware that making false statements in this passport application and furnishing falsified or forged documents are punishable by fine or imprisonment, and grounds for suspension or denial of application. 8) I understand and accept that the release of the passport could be subject to delay due to unforeseen events beyond the control of the Department of Foreign Affairs.

42. SIGNATURE OVER PRINTED NAME OF APPLICANT OR PARENT/LEGAL GUARDIAN

(DO NOT SIGN APPLICATION UNTIL REQUESTED TO DO SO BY THE AUTHORIZED OFFICER)

43. DATE SIGNED

STOP! DO NOT WRITE BELOW THIS LINE. FOR THE CONSULATE'S USE ONLY.

****WAIVER: Mailing and Surrendering of Philippine Passport**

44. I willfully and voluntarily surrender my valid Philippine passport at the Philippine Consulate General in San Francisco with the understanding that this valid passport will be cancelled only upon the issuance of my new Philippine passport. I also acknowledge that by surrendering this Philippine passport, I may be restricted at terminals in my domestic and/or international travels, if I am not able to present a valid passport to immigration/airport officials.

I also hereby attest that I willfully decided to have my passport delivered to my declared address at the time of this application by mail or express courier of my preference. I take full responsibility for this decision, and I acknowledge the risks associated with the delivery of said passport by a third party service provider that may occur from the time it leaves the Consulate until my passport is delivered to my address.

45. SIGNATURE OVER PRINTED NAME OF APPLICANT OR PARENT/LEGAL GUARDIAN

CURRENT PASSPORT STATUS:

Passport intact

Damaged passport
• Affidavit of explanation

Lost valid passport
• Affidavit of loss
• Police report in English

Lost expired passport
• Affidavit of explanation

PROOF OF PHILIPPINE CITIZENSHIP:

- Birth certificate from Philippine Statistics Authority (PSA)
- Certificate of Naturalization
- Election of Philippine Citizenship
- Identification Certificate of Citizenship
- Report of Birth (ROB)
- Others:

IDENTITY DOCUMENT SUBMITTED:

- COMELEC Voter's ID
- LTO Driver's License
- Unified Multipurpose ID
- (UMID) PWD ID GSIS / SSS ID Senior Citizen's ID
- Professional Regulatory Commission
- Others:

SUPPORTING DOCUMENTS:

- Marriage Certificate from PHL Statistics Authority (PSA)
- Voter's Registration Record
- Court Order
- NBI Clearance
- Others:

SUPPORTING DOCUMENTS FOR MINOR:

- Parent/Guardian's ID
- School Identity Card
- DSWD Clearance
- Affidavit of Consent to Travel/Special Power of Attorney
- Court Decree on Adoption/Guardianship
- Others:

Remarks/Watchlist Verification:

Returned Cancelled Passport (Parents or Legal Guardian's Signature for Minor):

PROCESSOR'S SIGNATURE:

ENCODER'S SIGNATURE:

OFFICIAL RECEIPT/PAYMENT SLIP NO:

DATE OF TRANSACTION: